

City of Forks Banner Reservation Form

Name of Club/Organization: _____

Contact Person for Event: _____ Ph. # _____

Mailing Address: _____

Date of Event: From _____ To: _____

Dates for Display: From _____ To: _____

Sketch of Your Banner

Banner specifications:

- Must be made of sail cloth, canvas, or Tyvek material. No plastic or reinforced plastic banners.
- Design must be of at least of that of a "semi-professional" nature in appearance.
- Must be at least 30 feet in length and 25 inches in width, yet not wider than 40 inches.
- Must have at least a 2 ½ inch hem on all four sides.
- Must have 5/8 inch grommets in all four corners and at least every 6 feet running along the top and bottom edges.
- Must have reinforced air flaps or slits cut into the banner in order to prevent sailing.

**Return completed application to: Forks Planning Department
P.O. Box 1998
Forks, Washington 98331**

**Or, drop it by City Hall, Water Department Offices
500 East Division Street
Forks, Washington 98331**

Questions?

**Call Rod Fleck, city attorney/planner
360-374-5413 ex. 245
e-mail: ctyforks@olympen.com**

**Joyce Klahn
360-374-5412 ex. 237
e-mail: ctylegal@olympen.com**